# TAP APPLICATION FORM

 **GENERAL PROJECT INFORMATION**

**PROJECT NAME:**

**LOCATION (City, Region, Country):**

**PROJECT SUBMITTER (Organization, Name, Position, Contact details):**

**Type of organization leading as project submitter:**

☐ Local government

☐ Regional government

☐ Government owned company

☐ Non-governmental organization (NGO)

☐ Community-based organization

☐ Private company

☐ Other:

**Is the local/regional government (LRG) a member of ICLEI?**

☐Yes ☐No

**Is the LRG engaged in:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Initiative name** | **Yes** | **No** | **Do not know** |
| **ICLEI’s GreenClimateCities Program** |  |  |  |
| **Race to Zero** |  |  |  |
| **Race to Resilience** |  |  |  |
| **Global Covenant of Mayors for Climate & Energy (GCoM)** |  |  |  |
| **Under2 Coalition** |  |  |  |
| **Other:**  |  |  |  |

**Does the project have local political support?**

*Demonstrate that the project is part of public policies and is specifically mentioned in the local governments climate change strategy, resilience strategy, climate action plan, incorporated into its master plan or in any other document with comparable objectives.*

*Highlight if the project is also a priority for the national government and is acknowledged by a National Development Plan, National Adaptation Plan or similar.*

*Demonstrate if the project has been/ is expected to be discussed and approved in the municipal council or similar decision making body that ensures political commitment and/or if there is a resolution or similar legally binding proof approving the project at local level has been adopted or is forthcoming.*

*Highlight if the project is part of, supported by, or backed by an institutionalized proposal or a decided set of elements like laws, regulations, guidelines, and actions to solve or address relevant problems and if there are public funds allocated.*

**If you are not a local/regional government applicant, do you have a support letter from the local/regional government concerned by the project? Please attach it to your application.**

☐Yes ☐No

**Is the project recognized and/or supported by the national government?**

*Demonstrate that the project is part of the national government’s commitments on tackling climate change.*

*Highlight if the project is part of the scope of initiatives under the following commitments:*

*(i)* ***National Action Plan****,*

*(ii)* ***Nationally Determined Contributions****, or*

*(iii)* ***Climate Action Plan****.*

*Demonstrate and provide an attachment relevant for the recognition and support of the project by the national government.*

**Is the ownership of the land where the project takes place clearly defined and delimited?**

*Demonstrate that the land where the project will be implemented is secured and appropriate steps have been taken to mitigate potential risks.*

*Highlight the challenges in terms of land disputes or land-rights issues in the area where the project will be implemented.*

*Demonstrate how the city authorities previously dealt with land-related challenges for similar projects.*

**PROJECT DESCRIPTION**

1. **What is the main infrastructure sector to be covered by the project? (please select just one)**

☐Climate change adaptation, risk management and resilience

☐Energy (conservation, efficiency, renewable energy, hydrogen)

☐Land-use, urban development and/or urban management

☐Transport and mobility

☐Fresh water management, rain water harvesting

☐Wastewater management (sanitation, sewage, distribution, etc.)

☐Solid waste management

☐Food and agriculture

☐Biodiversity and Nature-Based Solutions

☐Buildings

☐Circular Development

☐Telecommunications and digital solutions infrastructure

1. **What is the current stage of the project? (please select just one)**

*Please use the categorization below:*

* ***Project identification (Scoping):*** *A project concept is available. The scope of the intended project and identified proposed objectives, imminent risks and alternative scenarios are defined.*
* ***Pre-feasibility:*** *A pre-feasibility study and/or a budget calculation, environmental assessment are available.*
* ***Feasibility:*** *The technical and financial feasibility of the project is determined, relevant studies available.*
* ***Structuring, procurement:*** *All necessary technical and financial studies and the procurement plan are ready or are very close to final design.*
* ***Transaction, investment:*** *Financing secured.*
* ***Implementation****: The project is partly or fully implemented.*

☐Concept/design/scoping

☐Pre-feasibility

☐Feasibility

☐Structuring, procurement

☐Transaction, investment

☐Implementation

☐Don’t know/not clear yet

1. **Considering the recent stage of your project, how can TAP support you the best? Please tick as many as relevant.**

☐Connection with public financiers, such as international financial institutions, climate funds

☐Connection with project preparation facility (PPF) providers for technical assistance (TA)

 TA is requested for:

 ☐Climate strategy development

 ☐Pre-feasibility study

☐Technology validation

☐Business model development

☐Environmental Impact Assessment

☐Vulnerability assessment

☐Risk analysis

☐Social Impact Assessment

☐Other:

☐Connection with private investors

 ☐Participation at international marketplaces and pitch events

☐Increase international visibility (events, case studies)

☐Support with getting national government endorsement for the project

☐Capacity building relevant to access finance

☐Creation of partnerships

☐Other:

1. **Please provide a description of your infrastructure investment project identifying the scope, the objectives and anticipated outcomes** (max 1000 words)

***In your description please answer the following questions:***

*(i) What are the challenges you are facing and this project/intervention intends to solve?*

*(ii) What are the main activities planned?*

*(iii) Explain if a holistic approach has been considered integrating both adaptation and mitigation co-benefits?*

*(iv) Does the project enhance cross-sector collaboration? Please check this* [*link*](https://www.c40knowledgehub.org/s/article/How-to-address-infrastructure-interdependencies-when-adapting-to-climate-change?language=en_US) *to learn more about infrastructure interdependencies.*

*(v) Describe the innovative features of your project and describe how it is novel or brings a unique solution.*

*(vi) List the expected impacts, wished results (If possible, please detail qualitative and quantitative results).*

1. **Do you see any risks that might emerge while conceptualizing or implementing your project? Please explain the measures you plan to use to mitigate them. (max 200 words each)**

☐Disruption in stakeholder engagement

☐Political and governance structure changes

☐Climate risks and hazards

☐Risk of technology

☐Risk of inaction

☐Financial barriers/lack of funding

☐Institutional/regulatory barriers

☐Land acquisition or land use restrictions

☐Negative impact on cultural heritage

☐Interdependencies/trade-offs

☐Others

**TRANSFORMATIVE IMPACT AND JUST TRANSITION APPROACHES**

**6. Which United Nations Sustainable Development Goals (SDG) does the project address? Explain and quantify where applicable.**

*Please, use as a reference the information contained in the following* [*link*](https://sustainabledevelopment.un.org/topics/sustainabledevelopmentgoals) *on the goals and their targets.*

☐Goal 1: Zero Poverty

☐Goal 2: No Hunger

☐Goal 3: Good health and well-being

☐Goal 4: Quality education

☐Goal 5: Gender equality

☐Goal 6: Clean water and sanitation

☐Goal 7: Affordable and clean energy

☐Goal 8: Decent work and economic growth

☐Goal 9: Industry, innovation and infrastructure

☐Goal 10: Reduced inequalities

☐Goal 11: Sustainable cities and communities

☐Goal 12: Responsible consumption and production

☐Goal 13: Climate action

☐Goal 14: Life below water

☐Goal 15: Life on land

☐Goal 16: Peace, justice and strong institutions

☐Goal 17: Partnership for the goals

1. **Which co-benefits does the project have?** **Please tick and explain (max 250 words/category)**

☐Climate benefits

☐Mitigation benefits (e.g., projected volume of GHG emissions reduced/avoided/ sequestered per year/in total, increased amount of energy produced with renewable sources, electrification + RES)

☐Adaptation benefits (e.g., increased adaptive capacity, less vulnerability to extreme weather events)

☐Resilience benefits

☐Reduced energy insecurity - available, affordable and/or adequate household energy

☐Reduced water insecurity - adequate and safe water for a healthy and productive life

☐Improved supply chain security

☐Improved biodiversity

☐Improved disaster risk management

☐Increased quality and quantity of public space

☐Increased public access to greenery

☐Improved protection against climate hazards

☐ Social benefits

☐Improved access to education services

☐Increased access to sustainable housing

☐Reduced impact on respiratory system (e.g. air quality improvement)

☐Reduced food insecurity - access to enough safe and nutritious food for normal growth and development and an active and healthy life

☐Strengthened health and sanitary system

☐Provision of equitable services (fundamental public services for all)

☐Promotes sustainable lifestyles

☐Promotes decentralized service delivery approaches

☐Ensures the inclusivity, participation and representation of the local community, including different vulnerable groups

☐Improved access to digital solutions and telecommunication services

☐Improved access to drinkable water, sanitation services, waste treatment

☐Economic benefits

☐Contributes to quality job creation, particularly for youth and women, that contribute to restoring the environment, managing climate risk, or reducing impacts of production and consumption

☐Supports an inclusive economy (e.g., expand training for a just transition, support essential workers)

☐Supports local businesses and entrepreneurship

☐Fosters business models that deliver social and environmental benefits, calculates the cost of inaction, GHG emissions, adaptation and vulnerability risks

**EQUITABLE AND PEOPLE-CENTERED DEVELOPMENT APPROACHES**

1. **How does the project engage the community (citizens and other stakeholders), encouraging their participation in the conceptualization and design and use of results of the project? Please describe. (max 250 words)**

*To map your stakeholders, please consider the following groups: local, regional and national politicians, social activists, competitors, donors, financiers, funders, professional users, private users, regulatory bodies, employees, unions, etc.*

*List the stakeholder engagement activities for each relevant stakeholder group and explain the communication channels and platforms.*

*List if there are public policies that support/encourage/regulate citizen participation and institutional mechanisms to enable/implement citizen participation activities.*

*You can find further information on stakeholder mapping and engagement in this* [*Toolkit*](https://tap-potential.org/wp-content/uploads/2022/11/beptoolkit2-1.pdf)*.*

1. **How does the project have a positive impact on gender equality and women’s empowerment? Please describe. (max 250 words)**

***Consider the following aspects when answering this question:***

* *How does the project reduce disproportionate economic burdens on households, especially female-headed?*
* *How does the project empower women?*
* *How does the project offer economic independence to women?*
* *How will the project contribute to increasing women´s time spent on learning activities?*
* *Are women’s practical and/or strategic needs a specific focus of the project?*
* *What, if any, are the anticipated benefits for women?*
* *Is the project likely to have the same positive and negative effects on women and on men?*
* *How many direct permanent female jobs will be created from the project?*

*For further information and examples of gender impacts (on poverty-related impacts, women’s empowerment, health, education and environment), please check the* [*Gender Tool Kit*](https://www.adb.org/sites/default/files/institutional-document/33650/files/gender-toolkit-energy.pdf) *developed by the Asian Development Bank.*

*See the* [*Mainstreaming gender at the GEF*](https://www.thegef.org/sites/default/files/publications/Mainstreaming_Gender_Eng_3.pdf) *report for a better overview about the importance of gender mainstreaming and equality at different focal areas, such as biodiversity, climate change, land degradation and water management.*

1. **How does the project consider the most vulnerable part of the community to the threats of climate change, ecological degradation, and social risk? (max 250 words)**

***Consider the following:***

* *How the project/intervention mainstreams equity?*
* *How will the project engage and what impact it will have on the most vulnerable groups?*
* *How will the project foster equitable access to resources and services?*
* *How will the project address the need for protection of youth against climate change, ecological degradation, and social risk?*
* *Please, detail existing data sets and/or information available to better understand the existing socioeconomic vulnerability landscape*

*Have they been included through participatory processes in the different stages of the project cycle?*

**FINANCIAL MATURITY AND VIABILITY**

1. **What is the estimated total cost of the project? (please indicate the currency and attach a budget breakdown and/or business model, if available)**

**Total cost:**

**Secured budget:**

|  |  |  |
| --- | --- | --- |
| ***Financing Source*** | ***Secured*** | ***Seeking for*** |
| - Local Government Budget- National Government Budget- International finance- Others (please list other sources): | ………  |   |

1. **In addition to the secured budget as described above, which financial sources and instruments would you like to use?**

*Sources:*

☐ Own budget

☐ National government transfer

☐ National Development Banks

☐ International sources (International Financial Institutions; Climate Funds)

☐ Commercial banks

☐ Private investors

☐ Other:

*Instruments:*

☐ Grants

☐ Bonds

☐ Loans

☐ Guarantee

☐ Equity

☐ Public-Private Partnership

☐ Other:

☐Don´t know and would like to get guidance on the most suitable options.

1. **Ability to access finance**

*Please provide information:*

* *Name and link of the financing/TA provider*
* *When did you apply?*
* *What kind of support did you receive?*
* *What was the reason for rejection?*

**Have you been able to access grant funding independent of the central government to finance projects?**

☐Yes ☐No

**Have you already received financing from international financial institutions (IFIs) and UN climate funds (Global Environmental Facility, Green Climate Fund, Adaptation Fund)? If yes, please give reference.**

☐Yes ☐No

**Did you apply to any Project Preparation Facility? If yes, please provide reference.**

☐Yes ☐No

1. **Borrowing capacity**
2. **Can you carry debt?**

☐Yes                                   ☐No

1. **Can you access international debt?**

☐Yes                                         ☐No ☐Not sure

***Explain your national/local context:***

***●*** *Do you need the support of the national government to access international finance?*

*●      Do you need sovereign guarantee to access international finance?*

* *What are the conditions/barriers to access international finance?*
1. **In case of getting a loan, will the project/intervention generate sufficient revenue or savings to be able to pay back its debt? If yes, explain how or attach a business model.**

☐Yes                                   ☐No

**TECHNICAL AND FINANCIAL STUDIES**

1. **Are there any technical studies available for the proposed project or other ongoing or concluded studies that are relevant for this proposal? (e.g. feasibility studies -technical and commercial, business plan, financial model)**

Yes ☐ No ☐

Documents attached or linked Yes ☐

**AUTHORISATION FOR SHARING**: In case the Transformative Actions Program (TAP) is not able to select your project, or sees any potential opportunities for the project for support, do you authorise that the TAP team shares this and any other supporting document with other Project Preparation Facilities (PPFs) and financiers for the purposes of advancing your proposed project?

Yes ☐ No ☐